

Application for Room Reservation of the circuit Bungalow of the Ministry of Provincial Councils and Local Government

- 1) Applicant's
 I. Name :-.....
 II. Address :-.....
 III. NIC No. :-.....
 IV. Place of Work :-.....
 V. Official Address :-.....
 VI. Designation :-.....
 VII. Contact Nos. :- Official Personal
- 2) Required duration :-From..... to No of Nights
- 3) No of Required Rooms :-

Room No	Room	Charges for the Ministry Staff		Charges from other Persons		Reser vation
		Official	Non Official	Officia l	Non Official	
01	A/C – Could be Occupied by four persons	500/-	750/-	900/-	1,500/-	
02	A/C – Could be Occupied by three persons	500/-	750/-	900/-	1,500/-	
03	Non A/C – Could be Occupied by two persons	350/-	550/-	750/-	1,250/-	
04	Non A/C – Could be Occupied by two persons	350/-	550/-	750/-	1,250/-	
05.	Entire Circuit Bungalow	1,200/-	2,000/-	3,500/-	6,000/-	

- 4) Details of persons expecting to get accommodation facility from the circuit bungalow:- (Maximum occupancy is 10. If there are children above 12 years old include their names as well.)

No	Name	Relationship to the Applicant
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

- 5) Amount paid to the shroff : Rs. No./date or the Receipt :
- Here by affirm that the above details are accurate, I agree with the Confirm given over leaf and here with attached a copy of the receipt

Date :-.....

 Applicant's signature

Secretary,
 Ministry of Provincial Council and Local Government

Information given from I to VII under to No. 01 is correct. I recommend the above reservation.

Date :-.....

 Head of Department
 (Certify with Official Stamp)

Terms For the Reservation of the Circuit Bungalow of the Ministry of Provincial Council and Local Government

- I. The applicant must stay at the circuit bungalow and the application approved by the Ministry and the original receipt received at the payment of fees should be produce to the caretaker of the circuit bungalow.
- II. Fees should be paid to the shroff before the date of obtaining accommodation and it should be certified through fax until the original is sent through post or by visiting the place.
- III. If required general services of the circuit bungalow could be obtained by the receipt of Gen 172 form water should be used with much care.
- IV. In case the reservation is not required it should be informed in writing before 03 days. Paid fees is non refundable and the accommodation could be occupied within three months of the reservation.
- V. Should not damage flowers and fruit plants in the garden of the circuit bungalow. Further, during the stay at the circuit bungalow should behave without making any damage to its property. Action will be taken to recover the value for such damages if any.
- VI. Persons exceeding the number of persons that could be accommodated should not be brought to the circuit bungalow.
- VII. Holding special functions and parties at the circuit bungalow is strictly prohibited and occupants are not allowed to prepare their food themselves.
- VIII. In case a complaint is received against you on any misconduct within the time of staying at the circuit bungalow your applications for reservation of this circuit bungalow will not be considered in future .
- IX. For further details contact - Ministry 0112305326/ 0112305327(9.00a.m - 4.15p.m)
Circuit bungalow 0663664052/ 0715745003(6.00a.m - 10.00p.m)
- X. Tourist attractions around the Kandalama circuit Bungalow and distance to them are annexed here with for your easy reference.

My No :-

Date :-

Mr. / Mrs.. /Ms.....

Approval is hereby granted for thepersons given on the revers to get accommodation at the circuit bungalow from 12.00 p.m on to 11.00 a.m onyou are bound to follow the following conditions.

S.A.S / A.S

Administrative Division

Ministry of Provincial Councils and Local Government

Cc :- Caretaker of the Kandalama Circuit Bungalow

Famous Tourist Attractions around the Kandalama Circuit Bungalow

- To Sigiriya - 12 Km.
- To Golden Temple of Dambulla - 06 Km.
- Kalu Ganga Project - 45 Km.
- Namal Uyana (Rose Quartz Mountain) - 30 Km.
- Matale Alu Viharaya - 40 Km.
- Minneriya Elephant Safari - 20 Km.
- Anuradhapura Atamasthana - 80 Km.
- Temple of the sacred Tooth Relic, Kandy - 80 Km.
- Kaludiya Pond - 04 Km.
- Pidurangala Ancient Temple - 12 Km.